

## **ASB House of Representatives Election**

The ASB House of Representatives will consist of a student representative from their 3rd period class. The House of Representatives usually meets on the 3rd Thursday of each month during the **first 15-30 minutes of 3rd period** in the Commons.

Please elect your 3rd period representative and one alternate by next **Wednesday, November 10.**

At the end of this document is the link to the Google form that you can use to submit the names of the elected students.

### **Election Process:**

1. Read qualifications.
2. Ask for nominations from the floor.
3. Post nominations on whiteboard—allow students nominated to opt out.
4. When nominations are closed, ask nominees to make a statement why they believe that they would be a good class representative.
5. Have students vote for one—this can be done with heads down or by ballot.
6. Count ballots and/or hands. Do not post votes. Announce new representative to class.
7. **Notify your representative/alternate that the next meeting is Thursday, November 18, in the Commons at the beginning of 3rd period.**
8. Fill in linked form with representative and alternate and send to Jason Gadek.

**The qualifications of a House of Representatives member:**

- 1. A House of Representatives member must have a desire and willingness to work to make Jackson a place for every student.**
- 2. A House of Representatives member must be able to attend the House of Representatives meetings the third Thursday of each month.**
- 3. A House of Representatives member agrees to take notes at the House meetings and report the important details of those meetings to the class.**
- 4. A House of Representatives member understands the importance of attendance at all monthly meetings. Each class will also elect an alternate. It will be the responsibility of the House of Representatives member to notify the alternate when he/she cannot attend a House meeting.**
- 5. House of Representative members are voting members of the Associated Student Body of Jackson High School and will vote as a representative of his/her 3rd period class team.**

**At the House of Representatives meeting normally held on the third Thursday of each month, the representative has the responsibility of signing in at each meeting signifying his/her attendance. If the representative does not sign in, he/she will be marked absent. Three unexcused absences constitute loss of voting privileges.**

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**Link to Google form:**

**<https://forms.gle/SAi7pVrVFczqYzhN7>**

**Please have this done by Wednesday, November 10.**